



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**MEMORANDUM**

**SINGLE TRACK CALENDAR 2008**  
**SUMMER SCHOOL PROGRAM – HIGH SCHOOL**  
**RESOURCES AT A GLANCE**

CATEGORY	ALLOCATION
<p>Prior to Summer School Planning Support including District-wide Pre-Registration June 30, 2008</p>	<p>Total of 48 hours per summer school site for Principal or Assistant Principal or Registration Advisor  Request for Extra Duty Pay must be filed for site administrators  Total of 20 hours per summer school site for clerical overtime/relief for SAA or OA  Planning support must be time reported by June 30, 2008</p>
<p>Principal</p>	<p>6 hours per day</p>
<p>Assistant Principal</p>	<p>6 hours per day  On norm day a school must have 500 or more students to maintain position, an additional assistant principal is assigned to schools wit an enrollment of 1500 or more students</p>
<p>Transition Coordinator</p>	<p>Total of 40 hours before Summer School (hours must be time reported by June 30, 2008)  And total of 65 hours during Summer School</p>
<p>Librarians</p>	<p>High School – 120 hours, 4 hours per day</p>
<p>Teacher</p>	<p>Intervention rate, including stipend of .09224 per hour</p>
<p>School Supervision Aide</p>	<p>1 position per site- 5 hours per day with enrollment of less than 500  2 positions per site- 5 hours per position, with enrollment of 501-1499  3 positions per site- 5 hours per position, with enrollment of 1500 or more</p>
<p>Clerical</p>	<p>The A-basis SAA and A-basis clerical position(s) will provide the clerical support for summer school.  No additional clerical support is allocated for Summer School.</p>
<p>Custodial Custodial Supplies</p>	<p>2 hours per day Overtime/Relief  \$25 per class for supplies</p>
<p>IMA</p>	<p>\$50 per class  Initial Allocation: High Schools - \$750 (15 classes)</p>