



LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

MEM-2642.2
December 18, 2006

ATTACHMENT E-2

GUIDELINES FOR TEACHER SELECTION - SECONDARY **Extended Learning Program (ELP)** **English Language Acquisition Program (ELAP)** **Tutorial Services Program (TSP)**

The Extended Learning Program (ELP), English Language Acquisition Program (ELAP), and Tutorial Services Program (TSP) are designed specifically to support on-track students who are at-risk of not achieving grade level standards. Secondary classes are organized with an enrollment of 25:1. Secondary classes will be closed if attendance falls below 20 students. Daily attendance must be maintained. Scheduling of sessions will be locally determined. Teachers who volunteer for this additional assignment agree to make themselves available for the entire session and to attend training.

SELECTION

- **Priority #1A** Permanent and Probationary teachers in the affected grades/subject fields with appropriate authorization and training in the grade/subject field. This includes resource specialists, librarians, etc.
- **Priority #1B** Non-Permanent and Non-Probationary teachers who do not have a seniority date will use their contract date.
- **Priority #2** Permanent site-based non-classroom teachers. This priority includes Deans, Counselors, Coordinators, and Instructional Coaches.
- **Priority #3** Adult School Teachers
- **Priority #4** Substitute Teachers
- **Priority #5** Administrators

All teachers with the appropriate qualifications in each of the above categories will be selected in seniority order.

If there are more eligible applicants within each priority to teach a specific course at any one school than there are positions available, District seniority on a rotational basis, shall determine the selection. An applicant who taught in the program during the previous session, shall not be eligible for service until all teachers in the priority grouping who did not teach the previous session are assigned. Ties in District seniority shall be broken under the provisions of Article XI, Section 6.

DISPLACEMENT

When on norm day, if a site is over-taught, the classes with the lowest enrollment will be closed and the teachers assigned to those classes will be displaced. The displaced teachers will be offered positions at other sites where openings exist, or will be offered substitute service for the remainder of the program. This method is designed to result in the least disruption to the instructional program in the Extended Learning Academies Program.

COMPENSATION

Teachers who participate in ELA shall be compensated at their summer school rate (X + a differential factor of 1.09224) for classroom instruction. The differential factor is for planning, monitoring of student attendance, intervention documentation, assessment, faculty meetings and supervision as appropriate. Training provided by the Beyond the Bell is compensated at the 10thly hourly rate.