



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

MEM-2642.2
December 18, 2006

ATTACHMENT C-3

(LETTERHEAD)

PARENT NOTIFICATION - HIGH SCHOOL
Tutorial Services Program

Date

To the Parent/Guardian of _____

Date of Birth

Grade

Track

Homeroom Room #

We are pleased to offer the Tutorial Services Program (TSP), a 30-hour after school or Saturday on-track extended learning program, at our school. If your son/daughter has not passed the California High School Exit Exam (CAHSEE) needed to meet the requirements for a high school diploma, a CAHSEE Intervention Program is offered to help him/her. If your son/daughter has passed the CAHSEE, then an enrichment program that supports his/her academic progress is offered.

Program offered: _____

Dates/days of program: _____

Time: _____

Location: _____

The Tutorial Services Program is being offered in order to support your son/daughter's educational goals.

Sincerely,

Principal's Signature

Date

----- Return to Counselor's Office -----

Parent/Guardian Statement:

I have received and understand the above information regarding the Tutorial Services Program.

Yes, I give permission for my son/daughter to attend.

No, I do not give permission for my son/daughter to attend.

Name of Student

Parent/Guardian Signature

Date

Home Address

Telephone Number