



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

MEM-3748.0
July 3, 2007

ATTACHMENT C

(LETTERHEAD)

PARENT NOTIFICATION – ELEMENTARY
Extended Learning Program (ELP)
English Language Acquisition Program (ELAP)

To the Parent/Guardian of _____ (Date)

(Student's Name)

(Date of Birth) (Grade) (Track) (Room #)

We are pleased to be able to offer the following intervention program at our school:

- Extended Learning Program (ELP) English Language Acquisition Program (ELAP)

This letter is to inform you that at this time your son/daughter is at risk of not meeting grade-level standards. According to Los Angeles Unified School District's Standards-Based Promotion Policy and the State Education Code, 48070.5(1)(d) students unable to meet grade-level standards for promotion may be recommended for retention at the end of the school year. To support your child in improving his/her academic success, we invite your son/daughter to attend the above intervention program. The program offers academic tutoring services in the following subject area(s):

- Reading Written Language Mathematics (Grades 4/5 only) English Learners: English Language Development

Dates/days of program: _____ Time: _____

Location: _____

Please complete the information below and return this form to your child's teacher. We look forward to your child participating in this program.

Sincerely,

Principal's Signature Date

Parent/Guardian Statement:

I have received and understand the above information regarding the required intervention program offered to students not meeting grade level standards. I understand that my child is being provided this opportunity because he/she may not meet grade level standards for promotion and is eligible to participate in the above intervention program.

- Yes, I give permission for my child to attend. No, I do not give permission for my child to attend.

Student's Name (Please Print) Teacher

Parent/Guardian Signature Date

Home Address Telephone Number